

VAWA Cover Letter for Work Permit Application (I-765)  
for Approved VAWA Self Petitioner (I-360) EXAMPLE

**DATE**

*VIA US CERTIFIED MAIL*

U.S. Department of Homeland Security  
U.S. Citizenship and Immigration Services  
Vermont Service Center – VAWA UNIT  
75 Lower Welden St.  
Saint Albans, Vermont 05479

**ATTN: VAWA UNIT**

**Re: EAD Application for XXXXXXXXXXXX A#XXXXXXXXXXXXXXXX**

Dear Sir or Madam,

Please find enclosed the following documents in support of  
XXXXXXXXXXXXXXXXXX's I-765 Application to Accept Employment Authorization:

- Form G-28, Notice of Entry of Appearance as Attorney
- Form I-765, Renewal Application for Employment Authorization based on (c)(14).
- Two (2) Immigration Style Photos of Ms. XXXXXXXXXXXX with A# on back.
- Filing fee (or form I-912 fee waiver application and supporting documentation)
- I-360 VAWA self-petition approval notice

**[Note to Practitioners: If deferred action is set to expire, you can include a request to renew deferred action with this cover letter.]**

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact me at XXXXXX.

Sincerely,

NAME