

ASYLEE ADJUSTMENT OF STATUS (I-485) CHECKLIST

1. Check or money order in the amount of **\$1,070.00 (or \$600 for children 14 and under filing with a parent)** for the I-485 filing fee (\$985.00) and the biometrics fee (\$85.00), made out to U.S. Department of Homeland Security (please be sure to check [USCIS website](#) to make sure filing fees are up to date); or if unable to pay the fee
 - a) **I-912** Fee waiver form
 - b) Fee waiver cover letter;
 - c) Fee waiver documentation (paystubs, income tax returns, leases, rent receipts, utility bill, food receipts, other expenses);
2. **Form G-28** Notice of Entry of Appearance as Attorney;
3. **Form I-485** Application to Register Permanent Residence or Adjust Status;
4. **Form I-643** Health and Human Services Statistical Data for Refugee/Asylee Adjusting Status;
5. **Two passport photos** of applicant with A# on the back;
6. **Form G-325A** Biographic Information (one original copy);
7. **Form I-693** Report of Medical Examination and Vaccination Record (*Medical examination expires after 12 mo., so may want to wait to file when the CIS requests it*)
8. Evidence of **one year continuous presence** in the United States from date of grant of asylum to the present, such as:
 - a) Declarations of applicant's relatives/friends/etc.
 - b) Letter of employment;
 - c) School enrollment records;
 - d) Medical bills;
 - e) Lease agreement;
 - f) Shopping receipts/proof of commercial transactions;
 - g) Telephone/other itemized records;
 - h) Records reflecting benefits granted (including asylee benefits)
9. Copy of applicant's **birth certificate**, with certified translation if applicable;
10. Proof of any absences from the U.S. since you have been granted asylum:

Baltimore
201 N. Charles St.
Suite 920
Baltimore, MD 21201
Tel: 410-999-1900
Fax: 410-630-7539
baltimore@tahirih.org

Greater DC | National
6402 Arlington Blvd.
Suite 300
Tel: 571-282-6161
Fax: 571-282-6162
TTY: 711
Falls Church, VA 22042
greaterdc@tahirih.org
justice@tahirih.org

Houston
1717 St. James Place
Suite 450
Houston, TX 77056
Tel: 713-496-0100
Fax: 713-481-1793
houston@tahirih.org

www.tahirih.org

- a) Copy of every *page* of applicant's current **passport**, including U.S. travel visa and I-94 card from last entry before applying for asylum (if previous passport was used at last entry , also include a copy of the previous passport);
 - b) Copy of Refugee Travel Document if applicable;
- I 1. Copy of the Asylum Approval notice from the CIS or the Immigration Judge's order granting asylum; and
- I 2. Copy of current I-94 card, reflecting current asylee status. *If this is a derivative application, you also need to submit evidence that the derivative is still in the same relationship with the principal. A letter from the principal – the wife – is often the easiest way to do this – just a few sentences confirming that they live together, are still married, etc, would be fine. If it's a child, the birth certificate with the principal's name listed as the parent should suffice.

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