

DATE

U.S. Citizenship and Immigration Services
Vermont Service Center
Attention: Crime Victims Unit
75 Lower Welden Street
Saint Albans, Vermont 05479

**RE: Application for T-1 Adjustment of Status to Permanent Resident
of Jane DOE, with FEE WAIVER Application
A# 123 456 789**

Dear Madam or Sir:

Enclosed is the application of Jane DOE, a T-1 visa holder, for adjustment of status to that of lawful permanent resident.

Ms. Doe meets all of the eligibility requirements because:

- 1) She is admissible to the U.S.;
- 2) She has either complied with any reasonable request for assistance in the investigation or prosecution of her case, or would suffer extreme hardship involving unusual and severe harm upon removal;
- 3) She has good moral character; and
- 4) She has been physically present in the U.S. for a continuous period of at least 3 years since the date of lawful admission as a T-1 nonimmigrant. 8 C.F.R. § 245.23(a).

Along with two passport photos, the following information is included in support of Ms. Doe's application:

- Tab A:** **Form G-28**, Notice of Entry of Appearance of Attorney
- Tab B:** **Form I-485**, Application to Register Permanent Residence of Adjust Status and an Addendum
- Tab C:** **Form G-325A**, Biographic Information
- Tab D:** **Fee Waiver Request**
- Tab E:** **Medical Exam**, from a USCIS-certified physician

Ms. Doe is Admissible to the U.S.

Tab F: Personal Documents and T-1 Approval Notice

- Copy of T-1 Approval Notice, including Ms. Doe's current I-94#: 123456789
- Copy of current Employment Authorization Document, valid from December XXXX to XXXX.
- Copy of all pages of Ms. Doe's passport, which expired on XXX (*see* Tab F for explanation as to why Ms. XXX does not have a current passport).

Tab G: Declaration of Jane Peter Doe in Support of her Application for Permanent Residence. In her Declaration, Ms. Doe explains:

- That she a victim of human trafficking who labored in involuntary servitude at the home of the XXX, diplomats from XXX.
- That she was granted a T visa on XXX.

Ms. Doe Complied With All Reasonable Requests for Assistance in the Investigation and Prosecution of the Acts of Trafficking

Tab H: Letter from XXX, Director, U.S. Department of Justice, Human Trafficking Prosecution Unit, stating that Ms. Doe has complied with all requests for assistance in the investigation and prosecution of her case, and that the DOJ supports Ms. Doe's application for an adjustment of status.

Ms. Doe Has Good Moral Character

Tab I: Criminal background check for the state of Maryland showing that Ms. Doe has no criminal history

Tab J: Letter from Jane Smith, Ms. Doe's cousin, explaining that she is always there for her friends and family and is an overall good person.

See Also **Tab G, Declaration of Jane Doe in Support of her Application for Permanent Residence.** Ms. Doe explains that she has good moral character and merits a favorable exercise of discretion since she has no criminal history, is a hard worker who recently received a degree as a Certified Nursing Assistant, and has been actively involved in improving the lives of other victims of human trafficking.

Ms. Doe Has Been Physically Present in the U.S. for a Continuous Period of at Least 3 Years Since the Date of Lawful Admission as a T-1 Nonimmigrant

Tab K: Documents Demonstrating that Ms. Doe has Maintained Continuous Physical Presence in the U.S. from XXX, the effective date of her T visa, until the present:

- **YEAR**
 - Copy of envelope Ms. Doe received from her social workers at Boat People S.O.S., postmarked XXX
- **YEAR**
 - Ms. Doe's tax return for XXX
 - Customer Access Agreement, ABC Bank, XXX
 - Moneygram receipts, dated XXX
 - Bank Statement, ABC Bank, covering the period XXXX
 - Paystubs from Sears, covering the period XXX
- **YEAR**
 - Ms. Doe's tax return for XXX
 - Bank Statements from ABC Bank, covering the period XXX
 - Residential Lease Agreement, XXX
 - Earnings Statements from XXXX
 - Statement of Wages and Benefits, XXXX
 - Pepco electricity bills, covering the period XXX
 - Cell phone bills, T Mobile, covering the period XXX
- **YEAR**
 - Bank Statements, ABC Bank, covering the period XXX
 - Letter certifying Ms. Doe as a Certified Nursing Assistant, XXX
 - Earnings Statements covering the period XXXX
 - Cell phone bill, T Mobile, dated XXX

See Also Tab G, Declaration of Jane Doe in Support of her Application for Permanent Residence. Ms. Doe explains that she has been physically present in the United States since that time. Ms. Doe has not even possessed a valid passport since XXX, because she is too afraid to try to obtain one, since Mr. Brown, her trafficker, worked at the Embassy of XXX.

CONCLUSION

For the foregoing reasons, Ms. Doe respectfully requests that her application for permanent resident status be granted. Please do not hesitate to contact me if I can provide further assistance, at XXXX.

Sincerely,

NAME