



Protecting Immigrant Women and Girls Fleeing Violence

VIA US CERTIFIED MAIL; filed with I-485 application.

Department of Homeland Security U.S. Citizenship and Immigration Services Dallas Lockbox P.O. Box 660867 Dallas, TX 75266

October 18, 2013

Re: I-912 Fee Waiver for I-485 Asylee Application to Adjust Status
(A# ______)

Dear Sir/Madam:

Enclosed, please find Form I-912 Request for Fee Waiver. Mr. is unable to pay the biometrics and filing fee for the I-485 Application to Register Permanent Residence or Adjust Status. The following documents are submitted in support of this fee waiver:

- Declaration of Mr. in support of fee waiver
- Notice of Action from the County of the Count
- Copy of Mr. s current Medicaid card
- Copies of Mr. 's most recent pay stubs from Chipotle
- Copies of Ms. _____'s (household member and Mr. _____'s mother) pay stubs
- Copies of Mr. ______''s receipts for English as a Second Language (ESL) classes

Mr. Is a derivative asylee. He arrived to the United States on 10/11/2012. Mr. In the interim, he enrolled in asylee benefits, such as SNAP, financial assistance, and Medicaid. Mr.

Mr. was hired as a Food Preparer by in April 2013. He and his mother earn about \$2,050 each month. They send approximately \$125 a month to Mr. 's brother in El Salvador, and use any remaining money for their own rent, utilities, and food. The little bit of money that Mr. has saved was spent on English as a Second Language (ESL) classes. Mr. aspires to improve his English and to enroll in a university in the United States.

6402 Arlington Blvd Suite 300 Falls Church, VA 22042 Tel: 571-282-6161 Fax: 571-282-6162 TDD-VA Relay: 711 justice@tahirih.org www.tahirih.org Although both Mr. Although and his mother are currently employed, their household income for 2013 will only be \$20,600, given that Mr. Although was not employed for the first quarter of the year. This amount is below 150% of the Federal Poverty Guidelines for a household size of two. In addition, Mr. continues to receive Medicaid, which is a means-tested benefit. Finally, Mr.

routinely sends money to his brother in El Salvador. The small amount of money that Mr. had saved was used as payment for his English as a Second Language (ESL) classes.

Based on the above explanation and the attached evidence, I respectfully request that you grant Mr. a fee waiver for his application to become a Lawful Permanent Resident in the United States.

Thank you for your consideration of this application. Please do not hesitate to contact me by telephone at (571) 282-6175 or by e-mail at hillary@tahirih.org if you have any questions or concerns.

Sincerely,

Hillary Mellinger

Hillary Mellinger BIA Accredited Representative *partial accreditation, limited to DHS only

Sample	Fee	Waiver	(1-192)) for AOS
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Request for Fee Waiver

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Department of Homeland Security

U.S. Citizenship and Immigration Services

USCIS Form I-912 OMB No. 1615-0116 Expires 05/31/2015

► Before you fill out this form, please read the instructions. FOR USC					
Section are app	1. Information lying for a mino	Application Receipted At (check only one box):			
Line 1. a.	. Family Name (Last Name)				USCIS Field Office
Line 1. b.	Given Name (Firs	st Name)			Date:
Line 1. c.	1. c. Middle Initial				
Line 2.	Alien Registration	n Number	► A-	<u> </u>	Date:
Line 3.	Date of Birth		(mm/dd/yyyy)		USCIS Service Center
Line 4.	Marital Status	X Never Married	Divorced	Marriage Annulled	Fee Waiver Approved
		Married	Widow(er)	Legally Separated	Date:
Line 5.	Applications and Petitions (Enter the form number(s) of the application(s) and/or petition(s) for which you are requesting a fee waiver.)				Fee Waiver Denied Date:
	Biometrics services fees, where applicable, will be included in the fee waiver request.				
	I-485				In a second s

Section 2. Additional Information for Dependent(s)

Line 6. Complete the Table below if applicable. (If you need more space, attach a separate sheet of paper.)

••••

Name (First, MI, Last)	A-Number (If applicable)	Is Individual Included in Fee Waiver Request?	Date of Birth (mm/dd/yyyy)	Relationship to You
None	A-	🗌 Yes 🗌 No		
	A-	Yes No		
	A-	Yes No		
	A-	Yes No		
	A-	🗌 Yes 🗌 No		
	A-	🗌 Yes 🗌 No		
	A-	🗌 Yes 🗌 No		

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Section 3. Basis for Your Request (Check any	that apply. For additional information, see the form
instructions.)	

Line 7. a. X I am or a relevant member of my household is currently receiving a means-tested benefit. (Complete Sections 4 and 7.)

Line 7. b. X My household income is at or below 150% of the Federal Poverty Guidelines. (Complete Sections 5 and 7.)

Line 7. c. X I have a financial hardship. (Complete Sections 5, 6 and 7.)

Section 4. Means-Tested Benefit

Line 8. Complete the Table Below (If you need more space, attach a separate sheet of paper.)

Name of Person Receiving the Benefit	Name of Agency Awarding Benefit	Date Benefit Was Awarded	Is This Benefit Being Received Now?
	Department of Social Services	11/01/2012	X Yes 🗌 No
			🗌 Yes 🔲 No
			🗌 Yes 🗌 No
			🗌 Yes 🔲 No
			🗌 Yes 🔲 No
· · · ·			🗌 Yes 🔲 No
			🗌 Yes 🔲 No
			🗌 Yes 🔲 No

Section 5. Household Income (Provide evidence of monthly income or other support.)

- Line 9. Other than you, how many others in your household depend on the stated income?
- Line 10. Average monthly wage income from household members
- Line 11. Enter other money received each month that is not included in Line 14. (This could include spousal support, child support, unemployment, etc.)

TOTAL (USCIS will compare this amount to Federal Poverty Guidelines)

	2
	(round to the nearest dollar)
	\$2050.00
•	\$0.00
	\$2050.00

Section 6. Financial Hardship

Line 12.	Describe your particular situation. Be sure to include how this situation has caused you to incur costs (and what the costs were) or loss of income that you have experienced (and what that loss was). Complete this section in English; otherwise, provide an accompanying English translation. (If you need more space, attach a separate sheet of paper.)	
•	Please see attached declaration.	

If you are currently unemployed, you must complete Lines 13 and 14.

Line 13. Date that you became unemployed

(mm/dd/yyyy) > N/A N/A

- Line 14. Amount of unemployment compensation (monthly) that you are receiving (enter dollars)
- Line 15. List your assets and the value of your assets. (If you need more space, attach a separate sheet of paper.)

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Type of Asset	Value (enter dollars)
None	\$0.00
· · · · · · · · · · · · · · · · · · ·	
TOTAL Value of Assets	\$0.00

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Section 6. Financial Hardship (Cont'd)

Line 16. List your average monthly costs, and provide evidence of monthly payments where possible. (If you need more space, attach a separate sheet of paper.)

Type of Cost	Value (Enter Dollars)	Type of Cost	Value (Enter Dollars)
Rent	\$780.00	Loan Payment	\$0.00
Mortgage	\$0.00	Commuting Costs	\$210.00
Food	\$350.00	Medical	\$0.00
Utilities	\$60.00	School	\$0.00
Child/Elder Care	\$125.00	Other Expenses	\$0.00
Insurance	\$0.00	TOTAL Monthly Costs	\$1525.00

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Section 7. Your Signature and Authorization

Do not sign your Form I-912 until it is complete and you are ready to file.

I take full responsibility for the accuracy of all the information provided, including all supporting documentation. I authorize the release of any information, including the release of my Federal tax returns, that USCIS needs to determine my eligibility.

Each person applying for a fee waiver request must sign Form I-912. This includes individuals identified in Sections 1 and 2 if 14 years of age or older. (If you need more space ditacts a separate sheet of paper.)

Line 17.	Your Signature		Date (mm/dd/yyyy) ► 10/11 12013
	Printed Name		
Line 17.1.	Additional Signature		Date (mm/dd/yyyy) ►
	Printed Name		
Line 17.2.	Additional Signature	1	Date (mm/dd/yyyy) ►
	Printed Name		
Line 17.3.	Additional Signature		Date (mm/dd/yyyy)
	Printed Name		
Line 17.4.	Additional Signature		Date (mm/dd/yyyy) ►
	Printed Name		
Form I-912	05/10/13 Y		Page 4 of 5

Sample Fee Waiver (I-192) for AOS	
Section 7. Your Signature and Authorization (co	ontinuea)
Line 17.5. Additional Signature	Date (mm/dd/yyyy) ▶
Printed Name	
Line 17.6. Additional Signature	Date (mm/dd/yyyy) ►
Printed Name	
Line 17.7. Additional Signature	Date (mm/dd/yyyy) ►
Printed Name	

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In support of I-912 Fee Waiver for I-485 Asylee Adjustment of Status Application

- 2. After arriving in the U.S., I applied and qualified for Medicaid. I continue to receive Medicaid, as the attached Medicaid application approval notice and my Medicaid card indicate. I cannot afford health insurance at this time.
- I was unable to find employment in the United States until late April 2013, when I was hired as a Food Preparer at I currently earn about \$500 every two weeks. My mother works as a housekeeper in a nursing home, and she earns about \$525.00 every two weeks. Our monthly income is about \$2,050.
- 4. Even if my mother and I both continue working the same number of hours each week at the same pay rate, we will still be below 150% of the federal poverty guidelines for this year. That is because I have only been working since April. Since I earn \$1,000 a month, my earnings for this year (from April to December) will only be \$8,000. My mother, who earns \$1,050 each month, will have earned \$12,600 by December. As a result, our total yearly income will only be \$20,600, which is below 150% of the Federal Poverty Guidelines for a household size of two.

*	Monthly Income	# Months Worked in 2013	Annual Income for 2013
Applicant:	\$1,000.00	8	\$8,000
Mother & Household Member:	\$1,050.00	12	\$12,600
	Total Annual Househo	old Income for 2013	\$20,600

5. The small amount of money I have saved has been spent on English as a Second Language (ESL) classes. As the attached receipts show, I have spent about \$794 on ESL classes since my arrival to the United States. I was a graphic designer in El Salvador, and when my English is improved, I would like to enroll in a university in the United States.

- 6. My mother and I also send about \$125.00 to my brother in El Salvador each month.
- 7. My mother and I continue to struggle financially. I cannot afford health insurance at the moment, and continue to be enrolled in Medicaid. The little bit of money that we are able to save is either sent to my brother in El Salvador, or used for my English classes in the hopes of advancing my education in the United States. I have only been working since April in the United States, and as a result my household income for this year will be below 150% of the Federal Poverty Guidelines.
- 8. For the reasons listed above, I humbly request that you approve my fee waiver so that I can become a permanent resident.

I swear under penalty of perjury that the foregoing is true and correct to the best of my knowledge, information, and belief.

10/11/2013

Date

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COUNTY OF DEPARTMENT OF SOCIAL SERVICES

(ADDRESSEE)

Your Medical Assistance application dated November 16, 2012 was processed.

The following persons are granted full Medicaid coverage beginning on the following dates:

ENROLLEE ID#

RECIPIENT NAME

ADAPT AUTOMATED NOTICES

BEGIN DATE

Notice Date: December 04, 2012 Case Name: Number: Worker Name: Number: Telephone:

For Free Legal Advice call 1-866-534-5243

Questions? Ask y our worker

Appeal rights: If you disagree with the action you may write or call your worker and ask for a conference or you may request in writing a fair hearing to appeal the action. EXCEPTION: FAMIS is not an entitlement program. Therefore, you cannot appeal a denial when the reason for the denial is that funding for the program has run out.

At the hearing you will have the opportunity to explain why you think a mistake was made in your case and a Hearing Officer will decide if you are correct. A request for a hearing must be in writing and sent to:

> Appeals Division Department of Medical Assistance Services 600 East Broad Street, Suite 1300 Richmond, VA 23219-1849

Please see the Fair Hearings brochure for an explanation of hearings. You must request your hearing within 30 days of the receipt of this notice.

The Medicaid Eligibility decision was based on information . you gave us on your application. If any of that information changes, you MUST report it to us within 10 days of the day the change is known. You are responsible for keeping us informed about all changes that may affect Medicaid eligibility. Please read the Virginia Medicaid Handbook that was given to you for information about Medicaid services.

In a few days, newly enrolled individuals should receive a health insurance card from the Department of Medical Assistance Services.

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Page 1 of 1

COMMONWEALTH OF VIRGINIA Department of Medical Assistance Services 010900 059397947020 CARD# 00001 : DOB:

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Hourly Employee paid \$9.000 Hourly Overtime Rate: \$13.500 Hourly

1401 Wynkoop Street

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Gross Pay		70.11	630.99	6736.95	
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Fed Withholdn			64.79	669.42	
Fed MED/EE			9.15	97.69	
Fed OASDI/EE			39.12	417.69	
VA Withholdng			20.78	214.14	
Total Tax Ded			133.84	1398.94	
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Sample Fee Waiver (I-192) ToF AOS

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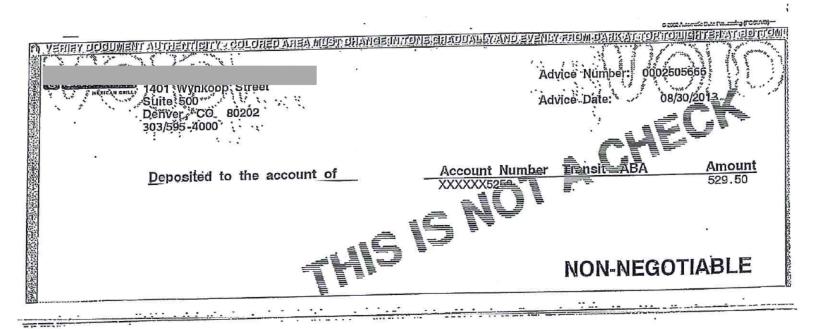
Earnings	Rate	Hours	Current	YTD
Regular Pay	9.0000	75.08	675.72	4801.41
Grass Pay		75.08	675.72	4801.41
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Additional Deductions		20.05
Shoes for Crews	0.00	30.96
lotal Additional Deductions:	0,00	30.96
*Excluded from Taxable Wages		
Net Pay	529.50	3784.81

Other Benefits and Information

Pav Dis	stribu	itio	n Summary	
Trans.			Account	Amount
Deposit				529.50
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Message

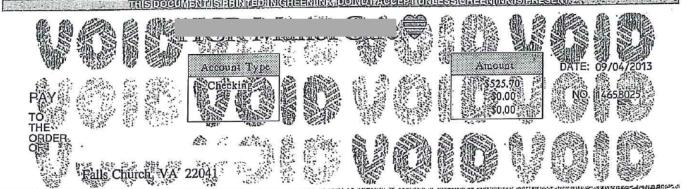


Page 001 of 001 08/12/2013 - 08/25/2013 08/30/2013 0002505666 000000000762

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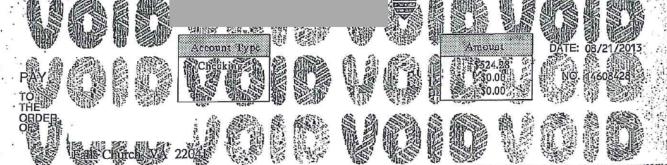
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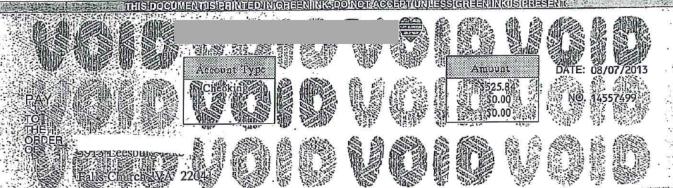
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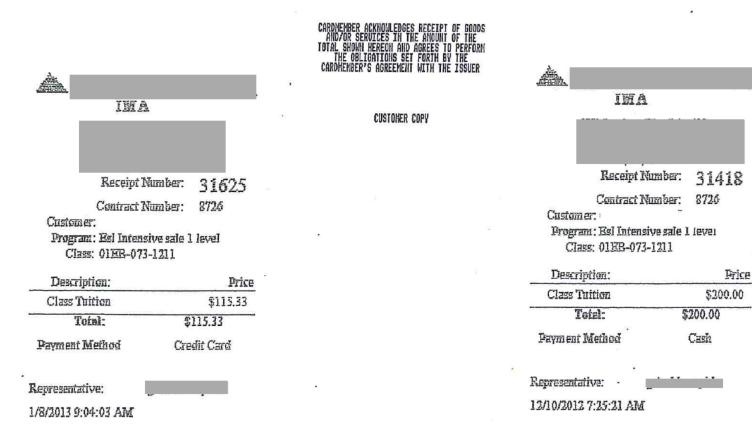
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Qty:	Product:	Price/ Unity:	Price/ Extended:	
1 1	xide1	\$94.99	\$9 4 .99	
	Sub To	ntal:	\$94.8 <u>9</u>	
	Tazes:		\$4.75	
	Grand	Total:	\$99.74	
Payme	nt Method	Cre	dit Card	

Representative: 12/11/2012 7:31:04 AM Sample Fee Waiver (I-192) for AOS

	IM.	A	÷		P
	Receipt	Number:	316	524	
	Contract	Number	R77 A		
Custo					
	yam: Esl Inte Jass: 01EE-0'		l level		
Des	ription:			Price	1
Class	Tuition		\$1(00.00	
	Total:	ş	100.00		•
Payme	it Method		Cash		
Represen	tative:				

1/8/2013 9:03:53 AM



IMA 588: MEI

TOTAL

BATCH: 356 D-R-A-F-T

75170371 820002844550

13

09:05:05

\$15.33

EXP: **/**

S-A

Receipt Number: Contract Number: Customer: Program: Esl Intensive sale 1 level Class: .01EE-073-1211 Description:

IMA

31417

Price

8726

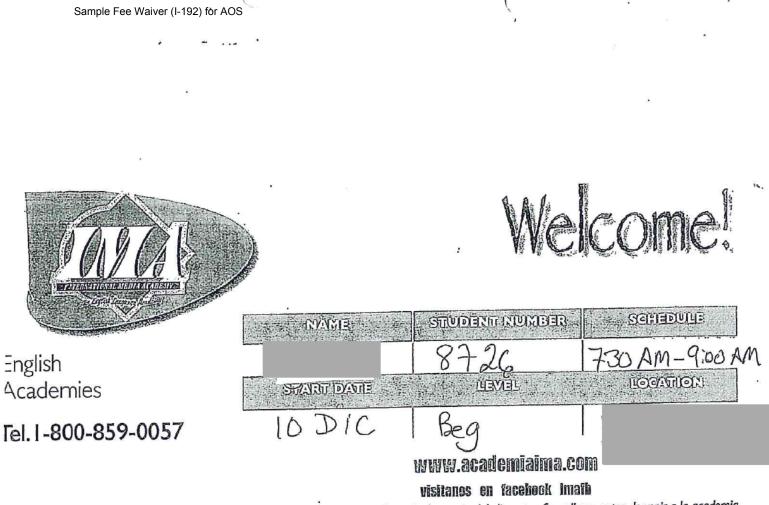
Class Tuition	•	\$15.33
Total:	\$15.33	
Payment Method	Cr	edit Card

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Representative:

12/10/2012 7:25:09 AM



si ha nevado, se ha pronosticado nieve, hielo o cualquier inclemencia del clima, por favor llame antes de venir a la academia